



MINUTES

Eau Claire County • Committee on Highway

Thursday, March 3rd, 2016 / 6:15 am

Highway Department Meeting Room 101 • 2000 Spooner Avenue, Altoona, WI 54720

Members Present: Chairman Ray Henning, Vice Chairman Steve Chilson, Supervisor Kathy Clark, Supervisor Katy Forsythe

Member Absent: Supervisor Pat LaVelle

Staff Present: Jon Johnson Highway Commissioner; Rich Walthers Patrol Superintendent; Michael Donaldson, Office Associate; Rod Thorson, Highway Engineer, James Scheffler,

Other Present: Carol Peuse

1. **Call meeting to order**

Chairman Henning called the meeting to order at 6:15 a.m.

2. **Confirmation of meeting notice - Review**

Meeting notice confirmed.

3. **February 11, 2016 Committee Minutes - Review/Discussion/Action**

Motion: Supervisor Clark moved to approve minutes. Motion carried 4-0

4. **Public comment**

Carol Peuse inquired on any updates concerning sand mines. There hasn't been any recent communication with any of the local sand mines. Carol also indicated that the Township of Otter Creek is working on a comprehensive plan to be approved in April's town meeting.

5. **Equipment financing – Update**

Jon Johnson spoke on the County Board unanimously passing the proposed lease financing. Next step involves procuring the financing for the first 10 trucks. The highway department is looking at changing the county trucks color to red. The goal is to receive the first trucks by the end of October. Jon brought up the need to start looking at and discussing new revenue opportunities that include excess sales tax, vehicle registration fees/ wheel tax. Another avenue is partnering with Eau Claire County Parks and Forestry concerning sharing timber revenue and heavy equipment use. Jon also touched on a state initiative called route prioritization that analyzes where our routes are most efficient.

6. **Utility Accommodation Policy – Discussion/Action**

Jon went through the updated policy for utility companies working in the right of way. This operating document puts into practice the regulations that utility companies need to follow such as applying for permits, marking items in the right of way, and clean up. Motion: Supervisor Clark moved to approve the policy. Motion carried 4-0

7. **Policy & procedures manual: Driveway permits, right of way, vision triangles-Review/Action**

Jon Johnson went through and discussed driveway permits and the public right of way section which included signage, memorials, mailboxes, crops, and trees. Motion to approve these sections of the manual by Supervisor Clark. Motion carried 4-0

8. Staff and committee reports – Discuss

Commissioner Jon Johnson spoke on the following:

- Summer road school will be June 7th – 9th. Registration deadline in May.
- Highway facilities study was conducted with a May/June completion goal.
- Meeting was held at the Beaver Creek reserve concerning plans for CTH K.

Highway Engineer Rod Thorson spoke on the following:

- Presented data concerning road investment vs pacer rating.
- Updating 5 year construction plan in the near future.

Patrol Superintendent Rich Walthers spoke on the following:

- Brushing for upcoming construction projects is nearing completion
- Pulling stumps on CTH CF
- Weather has allowed brushing to be ahead of schedule

9. Payment vouchers (2.12.16, 2.26.16) – Review

The committee reviewed the payment vouchers.

10. Future meeting dates, times, and agenda items – Discuss

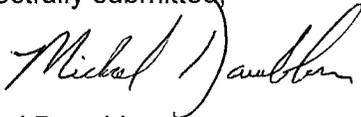
Future dates: Thursday, March 17th, 2016 – 6:15 a.m.

Thursday, April 7th, 2016 – 6:15 a.m.

11. Adjourn

Motion by Supervisor Chilson to adjourn the meeting at 8:40 a.m. Motion carried 4-0.

Respectfully submitted,



Michael Donaldson
Highway Department Office Associate

Approved 3.17.2016