

Eau Claire County Housing Authority  
MEETING MINUTES  
Monday, April 25, 2016, 5:00 p.m.  
Room 1273, Eau Claire County Government Center

MEMBERS PRESENT: Robin Leary, Chairperson; Elaine Schultz; Marlene Soppeland, and Susan Larson

STAFF PRESENT: Kay E Hestekin, Faye A Gibson

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Call to Order

The meeting was called to order at 5:00 p.m. by Chairperson Leary.

Informal Hearing VP3001

Motion by Soppeland to take off the table the informal hearing from March 2016. The Board discussed that there is no substantial evidence of fraud, nor have any further incidents occurred since the initial appeal date of November 2015. Motion by Larson to overturn the termination, allowing the family to continue on the rent assistance program. Motion carried 4-0.

Bills

Gibson distributed a revised April 2016 bills list. Hestekin noted a correction on the amount shown for Vinopal Title. Motion by Schultz to approve bills, as corrected. Passed 4-0.

Meeting Minutes

Larson moved to approve meeting minutes of March 24, 2016, as written. Motion carried 4-0.

Status Reports/Director's Report

Hestekin reported that we have closed on the home purchased for Public Housing. She is still looking for another unit in the \$100,000-\$150,000 price range.

The Eau Claire County Housing Authority has taken over the Public Housing management for the City of Altoona Housing Authority, April 1, 2016, after their director retired.

Hestekin updated the Board on the WAHA training she attended April 19-21, 2016 in Wausau. In an update on the progress of the Conference planning, she announced the vendors will be set up at Florian Gardens.

No further information at this time on the consideration of staff being Eau Claire County employees. She has provided L. Gurney a list of County services she hopes to retain for HA staff if we separate from the county.

Commissioners' reports: discussion only

None.

CDBG #98-041 Request to assume mortgage

Memo included in packet. Hestekin explained the daughter of the person who held the initial mortgage wants to assume the loan, and is income eligible. Motion by Soppeland to approve request to assume the loan, as staff recommends for reasons outlined in the memo. Passed 4-0.

CDBG Rehabilitation Manual Revisions

Included in the packet were the revisions to implement the required State changes to the CDBG Program. Changes included increasing the Loan-to-Value ratio; emergency loans; and loan limits. Motion by Schultz to approve changes and revisions to the CDBG manual. Passed 4-0.

January 2016 Financial Report

Included in packet for review purposes only.

ADDENDUM

CDBG #12-11 Loan Subordination Request

Hestekin distributed the subordination request for the refinancing to get a lower interest rate. Motion by Soppeland to approve the loan subordination request. Passed 4-0.

Next Meeting Dates

The next board meeting is scheduled for May 19, 2016, which includes the Annual Organizational meeting; and June 16, 2016.

Adjournment

Motion by Larson to adjourn at 5:30pm. Passed 4-0.

Respectfully submitted,

Faye A Gibson  
Clerk

Kay E Hestekin  
Housing Authority Secretary