



## MINUTES

Eau Claire County • Committee on Highway

Thursday, May 19th, 2016 / 6:15 am

Highway Department Meeting Room 101 • 2000 Spooner Avenue, Altoona, WI 54720

Members Present: Chairman Ray Henning, Vice Chairman Steve Chilson, Supervisor Kathy Clark, Supervisor Katy Forsythe, Supervisor Carl Anton

Staff Present: Jon Johnson, Highway Commissioner; Michael Donaldson, Administrative Associate; Rich Walthers: Patrol Superintendent; Rod Thorson, Highway Engineer; Caleb Watenphul; Sign and Marking Support.

Other Present:

1. **Call meeting to order**

Chairman Henning called the meeting to order at 6:15 a.m.

2. **Confirmation of meeting notice - Review**

Meeting notice confirmed.

3. **May 5<sup>th</sup>, 2016 Committee Minutes - Review/Discussion/Action**

Motion: Supervisor Forsythe to approve minutes. Motion carried 5-0

4. **Public comment**

No public comment

5. **Information on insurance claim process – Discussion**

Jon Johnson discussed the claim procedure used when working with WMMIC. Jon also stated, through conversations with Corp Council, that the Highway committee doesn't have the authority to make decisions concerning insurance claims against the county.

6. **Policy & procedures manual: Signing and Safety – Review/Action**

Rich Walthers and Caleb Watenphul went through Signing and Safety section which included: Manuals for Uniform Traffic Control Devices, Sign Requests, Intersection Control, Work Zone Safety and Safety Apparel. Addressed was posted bridge weight which needs to be justified through engineering inspections occurring this year. Also discussed was the improvement in quality of retro reflective material for signage which is currently being implemented. Committee is concerned around a sign blocking view at the courthouse parking lot exit closest to Lake Street which is handled by maintenance department. Motion: Supervisor Clark moved to approve the policy segments. Motion carried 5-0

- Request by Supervisor Chilson to Parks & Forestry and Judiciary & Law Enforcement committee to look into increased surveillance and larger penalties concerning the illegal dumping of waste material amongst the county roads and forestry. Request approved 5-0

**7. Staff and committee reports – Discuss**

Commissioner Jon Johnson spoke on the following:

- Jon attended and participated in Career Day at the Eau Claire Sportscenter with a booth focused on work zone safety.
- Jon is attending the WCHA Summer Road School in June held in the Wisconsin Dells.
- Jon is attending the regional meeting for the Transportation Development Association held at the Chippewa Valley airport from 8am -10am today.

Patrol Superintendent Rich Walthers spoke on the following:

- Construction season has begun. Where CTH KK & HH intersect will be going from a Y to a T intersection.

Highway Engineer Rod Thorson spoke on the following:

- Introduced the two civil engineering interns who will be assisting this summer.

**8. Payment vouchers Payment vouchers (5.6.2016)**

The committee reviewed the payment vouchers.

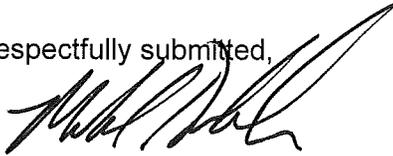
**9. Future meeting dates, times, and agenda items – Discuss**

- Future dates: Thursday, June 2nd 2016 – 6:15 a.m.  
Thursday, June 16<sup>th</sup> 2016 – 6:15 a.m.
- Future items: Develop new county road designation where CTH HH & I overlap

**10. Adjourn**

Motion by Supervisor Clark to adjourn the meeting at 7:38 a.m. Motion carried 5-0.

Respectfully submitted,



Michael Donaldson  
Highway Department  
Approved 6/2/2016