

MINUTES

Eau Claire County

• Committee on Administration •

Tuesday, June 14, 2016

4:30 p.m.

Courthouse - Room #1273

721 Oxford Avenue • Eau Claire, WI

Members Present: Gregg Moore, Colleen Bates, Kathy Clark, Jerry Wilkie and Mark Beckfield

Others Present: Norman Barrientos, Architect for Ayres Associates, Michael Stoffel, Civil Engineer for Ayres Associates

Staff Present: Kathryn Schauf, County Administrator; Keith Zehms, Corporation Counsel; Frank Draxler, Purchasing Director and Angie Harmon

Supervisor Moore called the meeting to order at 4:30 p.m.

Review / Approval of Committee Minutes / Discussion – Action

- May 10, 2016

ACTION: Supervisor Wilkie made a motion to approve the May 10, 2016 committee minutes as presented. Motion carried, 5-0.

Proposed Closed Session pursuant to Wisconsin Statutes 19.85 (1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Motion to Adjourn into Closed Session pursuant to Wisconsin Statutes 19.85 (1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

To wit: Civil Action/County Theft - Discussion/Action

ACTION: Supervisor Clark made a motion to adjourn into closed session at 4:31 p.m. Roll call vote. Motion carried, 5-0.

Motion to go into Open Session. Committee Action.

ACTION: Motion by Supervisor Bates to move into open session at 4:55 p.m. Motion carried, 5-0.

Proposed Ordinance #16-17/014 – Amending Sections of the County Code – Discussion/Action

Keith informed the committee on what changes were made to the code in this proposed ordinance.

ACTION: Motion by Supervisor Beckfield to approve the proposed ordinance as presented. Motion carried, 5-0.

Review/Approval of Citizen Appointments to Select Commissions, Boards, and Councils / Discussion-Action

All the members were presented applications and discussed the citizen appointments to the select commissions, boards and councils. The following decisions were made;

Ruth Adix will be appointed to the ADRC Board.
Glory Adams will be appointed to the Groundwater Advisory Committee, the second vacancy will be put on hold for more applications to be received.

Administrative Updates – Discussion/Action

- Budget (Meetings & Process)

Budget calendar has been developed, a workgroup was formed to work on capital requests. Department budgets are due to the county administrator by August 20.

- Medical Examiner

Kathryn informed the committee that she is looking at all options available for contracting a medical examiner.

- PACE Financing Update

The ordinance has been passed in Eau Claire Co., Dunn Co. and LaCrosse county are still working on the process. Jim Dunning has agreed to be the representative. There are a couple of businesses already interested in the program once it is finalized.

- Strategic Planning Process Update

Agenda is in draft form for the June 21st meeting. Core values and strategic priorities are being developed for review by the county board supervisors.

Committee on Administration will hold a budget meeting on Thursday, July 28th at 9:00 AM

The committee adjourned to go into the Joint Committee Meeting with Highway Dept. in Room 1301/1302 at 5:25 p.m.

A motion by Supervisor Bates to reconvene the Committee on Administration in Room 1273 at 6:31 p.m.

Proposed Closed Session pursuant to Wisconsin Statutes 19.85 (1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility

Motion to Adjourn into Closed Session pursuant to Wisconsin Statutes 19.85 (1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation of any public employee over which the governmental body has jurisdiction or exercises responsibility

To wit: County Administrator Annual Performance Review - Discussion/Action

ACTION: Supervisor Bates made a motion to adjourn into closed session at 6:31 p.m.
Roll call vote. Motion carried, 5-0.

Motion to go into Open Session. Committee Action.

ACTION: Motion by Supervisor Bates to move into open session at 7:37 p.m .
Motion carried, 5-0.

The meeting was adjourned at 7:37 p.m. by unanimous consent.

Minutes respectfully submitted by,

Angie Harmon
Committee Clerk