

AGENDA

Eau Claire County

• Committee on Administration •

Tuesday, May 10, 2016

4:30 p.m.

Courthouse - Room #1273

721 Oxford Avenue • Eau Claire, WI

Members Present: Gregg Moore, Kathy Clark, Jerry Wilkie and Mark Beckfield

Members Absent: Colleen Bates

Others Present: Norman Barrientos, Architect for Ayres Associates, Michael Stoffel, Civil Engineer for Ayres Associates

Staff Present: Kathryn Schauf, County Administrator; Keith Zehms, Corporation Counsel; Frank Draxler, Purchasing Director; Jon Johnson, Highway Commissioner, Matt Theisen, Facilities Director; Rich Walthers, Highway Supervisor; Janet Loomis, County Clerk and Angie Harmon

Supervisor Moore called the meeting to order at 4:30 p.m.

Appointment of Committee Clerk– Discussion/Action

ACTION: Supervisor Clark made a motion to appoint Angie Harmon as committee clerk. Motion carried, 4-0.

Highway Department Space Needs Study – Jon Johnson - Information Only – Discussion

The members received a Highway Dept. Facility Space Needs report developed by Ayres Associates. Norman Barrientos and Michael Stoffel gave the committee an overview of the report. In the report there is a summary detailing what is needed to repair each of the highway buildings as is now. The second part of the study discusses options for a new plan design and cost for optimal operations. The group will continue to discuss the options and will be brought back to a future committee meeting.

Law Enforcement Software – Intergovernmental Agreement – Frank Draxler– Discussion/Action

Frank briefed the members on the purchase of law enforcement software. He is present to discuss the intergovernmental agreement between the City of Eau Claire and Eau Claire County. The City Council will be addressing purchasing and agreement next week. Frank provided the committee with a fact sheet and resolution (Resolution #16-17/016). Information Systems have funds available to purchase the software.

ACTION: Supervisor Beckfield made a motion to approve the intergovernmental agreement and purchase of law enforcement software. Motion carried, 4-0.

Review Amended Ordinance #16-17/002 – Discussion/Action

Janet Loomis was present to inform the committee on the suggested changes on amendment #1 to Ordinance #16-17/002. The ordinance was seen for first reading by the full county board at the April 19, 2016 meeting.

ACTION: Supervisor Clark made a motion to approve the amendment #1 to ordinance #16-17/002. Motion carried, 4-0

Medical Examiner Fee Update – Discussion/Action

Keith provided an update on the medical examiner fee update since legislation passed last year changing the fees. Eau Claire County collected the increase in fees. Fees have since been changed back.

Medical Examiner Contract Update – Discussion/Action

Kathy mentioned that the Medical Examiner services are being contracted and provided by the current Medical Examiner from Dunn County.

Review/Approval of Citizen Appointments to Select Commissions, Boards, and Councils / Discussion-Action

All the members present discussed the citizen appointments to the select commissions, boards and councils. The following decisions were made;
The ADRC appointment has been placed on hold to obtain more applications.
Barry Wells will be reappointed to the CV Regional Airport Commission. Karen Meier-Tomesh will be reappointed to the Board of Land Use Appeals. Glory Adams and Ricky Strauh will be appointed to the Land Conservation Commission. Kathryn White, James Hager, Larry Ganske, Jack Running, Jason Knecht, and Steve Vargo will be appointed to the Local Emergency Planning Committee (LEPC). John Frank will be appointed to the West Central Wisconsin Regional Planning Commission.

UW-Oshkosh Graduate Students Project Update – Discussion/Action

Kathy updated the members on the project that was recently completed by the graduate students as UW-Oshkosh. A presentation was developed and proposed to Kathy by the students.

Strategic Planning - Discussion

Currently, the county board and department managers have been working with a strategic planning consultant. The final process was discussed and will be completed in June.

Review of WCA – Annual Business Meeting/Resolutions from Eau Claire Co. – Discussion/Action

The members were resolution #16-17/017 that lists resolutions that have been adopted since July 2015 that took positions on proposed state legislation. These resolutions will be brought to the WCA annual business meeting in September.

ACTION: Supervisor Wilkie made a motion to approve the resolution as presented.
Motion carried, 4-0.

Capital Improvement Process – Discussion/Action

The budget process regarding capital improvement will be changing beginning this year for the 2017 budget.

Review / Approval of Committee Minutes / Discussion – Action

- April 6, 2016
- April 12, 2016
- April 19, 2016

ACTION: Supervisor Clark made a motion to approve all of the meeting minutes as presented. Motion carried, 4-0.

Proposed Resolution 16-17/013 – Lake Altoona Hearings for Property owned by Melanie A. Hagen and Property Owned by Michael K. and Christine L. Allen

Keith briefed the members on the process on the county involvement with attachment or detachment of property parcels on lake districts. A fact sheet and resolution was reviewed.

ACTION: Supervisor Wilkie made a motion to approve the resolution. Motion carried, 4-0.

The meeting was adjourned at 6:45 p.m. by unanimous consent.

Respectfully submitted by,

Angie Harmon
Committee Clerk