

## JOINT COMMITTEE MINUTES

Eau Claire County  
Committee on Administration  
Highway Committee

721 Oxford Avenue  
Eau Claire County Courthouse – Room 1301/1302  
Eau Claire, WI 54703  
Tuesday, June 14, 2016 / 5:30 pm

Members Present: Ray Henning, Steve Chilson and Kathy Clark

Members Absent: Carl Anton and Katy Forsythe

Staff Present: Kathryn Schauf; County Administrator, Jon Johnson; Highway Commissioner, Matt Theisen; Facilities Director, Frank Draxler; Purchasing Director, Rich Walthers, Highway Supervisor and Angie Harmon

Others Present: Norman Barrientos, Architect for Ayres Associates, Michael Stoffel, Civil Engineer for Ayres Associates

Supervisor Henning called the Highway Committee meeting to order at 5:32 p.m.

Norman Barrientos and Michael Stoffel presented the draft space needs study to both the Committee on Administration and the Highway Committee. The costs to maintain the current structures were discussed as well as, presenting a number of options for improvement. Both committees were provided with a hard copy of the report.

The purpose of the meeting was to have both committees approve the report as presented, and discuss the next steps of the process. Once there is a direction to staff they can begin to moving discuss options for a capital plan.

If the option is to select relocating the highway department, an environmental assessment of the current property should be done. Then depending on the results of the assessment may determine the cost to clean it up for resale, as well as the cost of purchasing new commercial property within the city limits.

**ACTION:** Supervisor Chilson made a motion to accept the report and direct staff to move forward on obtaining an environmental assessment on the current site. Motion carried, 3-0.

The report will be sent to the full county board via email and included on the county website.

Supervisor Henning made a motion to adjourn the meeting at 6:26 p.m.

Minutes respectfully submitted by,

Angie Harmon  
Committee on Administration Clerk