



MINUTES

Eau Claire County • Committee on Highway

Thursday, July 28th 2016 / 6:15 am

Highway Department Meeting Room 101 • 2000 Spooner Avenue, Altoona, WI 54720

Members Present: Chairman Ray Henning, Vice Chairman Steve Chilson, Supervisor Kathy Clark, Supervisor Katy Forsythe, Supervisor Carl Anton

Staff Present: Jon Johnson, Highway Commissioner; Rich Walthers, Highway Superintendent; Michael Donaldson, Administrative Associate; Rod Thorson: Highway Engineer

Other Present:

1. **Call meeting to order**

Chairman Henning called the meeting to order at 6:17 a.m.

2. **Confirmation of meeting notice - Review**

Meeting notice confirmed.

3. **July 7th Committee Meeting Minutes - Review/Discussion/Action**

Motion: Supervisor Clark to approve meeting minutes. Motion carried 5-0

4. **Public comment**

No public comment

5. **Equipment Analysis follow-up – Discussion/Action**

Jon Johnson handed out the reclamation cost analysis and stabilization cost analysis that was discussed in detail at last meeting. Jon also discussed a meeting he has set up with Mathy construction to initiate conversation on possible public/private partnership where a purchase of equipment would be cost shared between the two parties. Legal department is researching to see if this option is viable and possible.

Motion: Supervisor Clark to move forward into looking into possibilities to purchase Road Reclaimer.
Motion carried 5-0

6. **Highway Department Budget – Review/Action**

Commissioner Jon Johnson went through the preliminary Proposed 2017 Highway Budget. Jon spoke of levy staying the same as 2016. Jon went through each of the funds: Administrative, County Aid Bridge, Incidental Labor, Machinery, County Maintenance, Winter Maintenance, Road Construction, Bridge Construction, and Performance Based Management.

7. **Bridge Aid Special Levy – Review/Action**

Jon Johnson discussed the Bridge Aid Special Levy which needs to have funding for participating entities for bridge work that qualify under Wisconsin Statutes 82.08 in which the entity can petition for county aid with the county highway commissioner. For participation entities, this aid would equal 50% of the cost.

Motion: Supervisor Chilson motion to approve the budgeted amount for the Bridge aid special levy.
Motion carried 5-0

8. Highway organizational chart and positions – Review/Action

Jon Johnson presented an organizational chart showing present and a proposed change in structure. Jon spoke of his research with other counties on how their administrative structure is with a focus on Highway accounting. In the future, Jon proposed putting together a workgroup with DOT and other counties participants to explore efficiencies and improvements within the use of the CHEMS accounting program.

Motion: Supervisor Forsythe motion to support the commissioner's proposed organizational changes. Motion seconded by Vice Chairman Chilson. Motion approved 5-0

Vice Chairman Chilson exited the meeting

9. Staff and committee reports – Discussion/Action

Richard Walthers spoke on:

- Recently paved CTH CF having damage from horses ridden with carbide shoes. Considering an ordinance that will ban carbide horse shoes on paved surface in the summer months.

Supervisor Clark exited the meeting

10. Highway Fund Balances (5/31/16) – Review

Jon reviewed the Highway Fund balance dated 5/31/2016. Jon indicated that fund balance updates will be quarterly in the future.

11. Payment vouchers (7/15/16) – Review

The payment vouchers were reviewed by the committee.

12. Future meeting dates, times, and agenda items – Discussion/Action

Future dates: Thursday, Aug 4th, 2016 – 6:15 a.m.

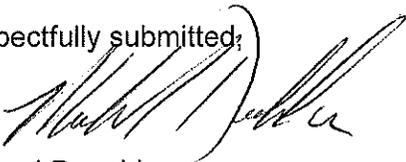
Thursday, Aug 18th 2016 – 6:15 a.m.

Future items: 2017 Budget, Carbide Horseshoe Ordinance

13. Adjourn

Motion by Supervisor Clark to adjourn the meeting at 8:55 a.m. Motion carried 3-0.

Respectfully submitted,



Michael Donaldson
Highway Department
Approved 8/4/2016