

Eau Claire County Housing Authority  
MEETING MINUTES  
Thursday, July 21, 2016, 5:00 p.m.  
Room 1273, Eau Claire County Government Center

MEMBERS PRESENT: Robin Leary, Chairperson; Marlene Soppeland; Elaine Schultz; and, Susan Larson  
MEMBERS ABSENT: Mark Beckfield  
STAFF PRESENT: Kay E Hestekin, Faye A Gibson

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Call to Order

The meeting was called to order by Chairperson Leary.

Bills

Gibson distributed a revised July 2016 bills list. The Board asked for clarification on a voided check. Motion by Soppeland to approve bills, as revised. Passed 4-0.

Meeting Minutes

Schultz noted a spelling error. Schultz moved to accept meeting minutes of June 16, 2016, as corrected. Motion carried 4-0.

Status Reports/Director's Report

Included in packet. Hestekin announced to the Board she has purchased a second house for Public Housing development. Rehab will be starting with some Lead-Based Paint abatement. The recently purchased Roberts Rd. public housing unit is now under lease as of July 1, 2016.

Hestekin stated the first Work Group meeting will be held August 4, 2016, regarding the Housing Authority's separation from the County. It could take up to three years for the separation to finalize.

Hestekin informed the Board she is working on the Annual Agency Plan. There are no major changes and will not have to submit the template to HUD. A public hearing and Residency Advisory Board meeting will need to be held.

Hestekin apprised the Board that HUD's Monitoring visit for Eau Claire County and Altoona Housing Authorities is scheduled for July 27-28, 2016. They will be looking at tenant files, policies and how bidding policies are followed. The last time they were here was 1989. Also a Technical Assistance visit for the HCRI/HOME Program by the State Dept. of Administration is scheduled for August 17, 2016. No word yet on the audit held June 30, 2016.

Commissioners' reports: discussion only

None.

Acquisition of Legal Counsel re: Involuntary Separation of Staff from Eau Claire County

Motion by Soppeland to postpone action, tabling it until the August 2016 meeting. Motion carried 4-0.

Executive Director and Commissioner Training

Hestekin requested Board approval to attend the WAHA Conference held in Eau Claire September 20 – 22, 2016. She also asked each commissioner which days they will be attending for registration purposes. The deadline to register is July 25, 2016. Motion by Schultz to approve Executive Director's and Commissioners' training requests. Motion passed 4-0.

Mtg.min.Jul21.2016

Public Housing Program Property Purchase

Included in packet. Hestekin distributed pictures of the property's interior. Motion by Schultz to approve purchase. Motion carried 4-0.

May 2016 Financial Report

Included in packet for review purposes only.

Next Meeting Dates

The next board meetings are scheduled for August 18, 2016 and September 15, 2015.

Adjournment

Motion by Larson to adjourn. Passed 4-0.

Respectfully submitted,

Faye A Gibson  
Clerk

Kay E Hestekin  
Housing Authority Secretary