

MINUTES

Eau Claire County

• Committee on Administration •

Tuesday, September 13, 2016

4:30 p.m.

Courthouse - Room #1273
721 Oxford Avenue • Eau Claire, WI

Members Present: Gregg Moore, Colleen Bates, Kathy Clark, Mark Beckfield and Gerald Wilkie

Staff Present: Kathryn Schauf, County Administrator; Tim Sullivan, Asst. Corporation Counsel and Angie Harmon

Others Present: Eleanor Smith and District 28 candidates, Jodi Emerson, Kimberly Cronk, Charles SchAAF

Chairman Moore called the meeting to order at 4:31 p.m.

Proposed Closed Session pursuant to Wisconsin Statutes 19.85 (1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Motion to Adjourn into Closed Session pursuant to Wisconsin Statutes 19.85 (1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

To wit: Civil Action/County Theft - Discussion/Action

ACTION: Supervisor Bates made a motion to adjourn into closed session at 4:32 p.m. Roll call vote. Motion carried, 5-0.

Motion to go into Open Session. Committee Action.

ACTION: Supervisor Wilkie made a motion to move into open session at 5:02 p.m. Motion carried, 5-0.

Proposed Resolution 16-17/036 – Approving an Intergovernmental Cooperative Agreement with Dunn County for the Provision of Medical Examiner Services/ Discussion-Action

Kathryn briefed the members on the intergovernmental cooperative agreement for medical examiner services. Services will be shared with Dunn County.

ACTION: Supervisor Beckfield made a motion to approve the proposed resolution as presented. Motion carried, 5-0.

Proposed Ordinance 16-17/037 – To Amend Section 2.04.435 A. of the Code; Committee on Administration; To Amend Section 2.04.445 of the Code; Committee on Judiciary & Law Enforcement; To Repeal and Recreate Section 2.12.140 of the Code / Discussion-Action

The members discussed the changes proposed for the ordinance.

ACTION: Supervisor Wilkie made a motion to approve the proposed ordinance as presented. Motion carried, 5-0.

Selection of 2017 Generous Juror Recipient/Discussion-Action

Each year the department heads are asked to suggest county programs to would be considered to receive any juror donations made from the Generous Juror Program.

ACTION: Supervisor Bates made a motion that the 2017 Generous Juror funds go to the Meals on Wheels program. Motion carried, 5-0.

Supervisory District 28 Vacancy / Discussion –Action

Upon the resignation announcement of Stephannie Regenauer from the County Board, the county advertised to fill the vacant supervisory seat. The administration department received three applications. The applicants were Jodi Emerson, Kimberly Cronk, and Charles Schaaf. Applicants were asked the same questions by the committee and given time to respond. Charles has asked to relinquish his opportunity to apply for the District 28 county board seat after hearing the other two candidate's responses. Each member discussed their recommendation to the chair of who they would choose. Chairman Moore will contact Kimberly Cronk to let her know she has been appointed to the County Board of Supervisors, District 28.

Administrative Updates/Discussion-Action

- Administration Dept. Budget
Kathryn plans to complete the administrators' budget by the end of this week. There has been a recent resignation in the Finance Dept. The Finance and Administration departments are reviewing the steps needed for the transition. A representative recommended by WCA was recently here to ask department heads about systems, processes and structure. Additional money for Interim replacement and pay for additional evaluation work with this transition will be added to the Administration 2017 budget.
- Potential Ordinance Change on Public Comment
Supervisor Wilkie has requested adding a public comment agenda item standardized at each of committee meetings. Including boards, commissions, and councils. Timing constraints should be included in the code changes. An ordinance change would be necessary and would be brought back to the next meeting.
- Medical Examiner Update
The members were updated with the recent intergovernmental agreement and the ordinance change.
- Insurances Update
Renewal rate is lower than expected and will be reflected on the 2017 budget.

Review/Approval of Committee Minutes / Discussion-Action

- August 3, 2016

ACTION: Supervisor Beckfield made a motion to approve the August 3, 2016 committee minutes as presented. Motion carried, 5-0.

The meeting was adjourned at 6:24 p.m. by unanimous consent.

Minutes respectfully submitted by,

Angie Harmon
Committee Clerk