

MINUTES

Eau Claire County
Committee on Finance and Budget
Thursday, February 9, 2017 / 4:30 pm

721 Oxford Avenue
Eau Claire County Courthouse – Room 1273
Eau Claire, WI 54703

Members present: Supervisors Jim Dunning, Stella Pagonis, Robin Leary, Mike Conlin

Members excused: Supervisor Nick Smiar

Staff present: Kathryn Schauf, County Administrator; Sharon Rasmusson

Public Comment Period

None.

Proposed Resolution / File No. 16-17/098 “Awarding Bid for Sale of Tax Deed Property to Andrew Pernsteiner for the Sum of \$105; Directing Corporation Counsel to Prepare Quit Claim Deed on the Described Property; Directing the County Clerk to Execute Said Quit Claim Deed on Behalf of Eau Claire County / Discussion – Action

Motion by Supervisor Leary to approve of the sale of tax deed property to Andrew Pernsteiner for the sum of \$105. Motion carried.

Synopsis of Current Contracts and Estimated Payments re: Finance Department Transition

County Administrator Schauf shared an overview of funds spent regarding Finance transition. A work plan will be established.

Budget Calendar and Priorities / Discussion - Action

Committee discussed. Staff was asked to keep this item on for future agendas.

Performance Management / Discussion Only

Stella would like governing committees to work with departments if performance measures need to be edited.

Strategic Plan / Discussion of Financial Stability Goals / Discussion

- Limit County Borrowing
- Develop a new tracking system for county wide investments
- Create a reporting mechanism to better inform board committees

County Administrator reviewed status and goals developed.

Review of Financial Policies/ Discussion - Action

It was noted that the new finance director will take the lead on developing financial policies for the county. Information regarding reports, processes recommended by CliftonLarsonAllen should be considered and coordinated with Finance Department.

Financial Activity Updates / Discussion – Action

County Sales Tax Report: Updated county sales tax report was reviewed by the Committee. Trending well.

County Board Chair Vouchers. Motion by Supervisor Pagonis to approve of an expense report submitted by County Board Chair in the amount of \$187.86 (for WCA County Ambassador Program - mileage and parking). Motion carried.

Line Item Transfers. None submitted.

Review / Approval of Committee Minutes / Discussion – Action

a) January 12, 2017

Motion by Supervisor Mike Conlin to approve of the January 12, 2017 minutes as written. Motion carried.

Schedule Next Meeting(s) and Agenda Items

Joint Meeting (with Committee on Human Resources): Monday, Feb. 27, 2017 at 4:30 pm
Regular meeting: Thursday, March 9, 2017 at 4:30 pm.

Future Agenda items:

- Budget Timeline
- Data Tracking Team (1B)
- Budget calendar activities / Discussion of budget policies and priorities
- Strategic planning

Meeting adjourned at 6:30 pm.

Respectfully submitted,

Sharon M. Rasmusson
Committee Clerk