

**MINUTES**  
**Eau Claire County – Local Emergency Planning Committee**  
**721 Oxford Avenue, Room 3312 • Eau Claire WI**  
**Thursday, March 23, 2017 • 4:00 p.m.**

**Members Present:** Jim Southworth, John Baltes, Bruce Buchholz, Darrell Christy, Don Henning, James Hager, Jack Running, Dave Salter, Steve Vargo, Frank Neibauer, Pat LaVelle, Ray Henning, Jason Knecht

1. Call to Order

Chairman LaVelle called the meeting to order at 4:00 p.m.

2. Confirmation of Meeting Notice

Chairman LaVelle confirmed that the meeting was posted in accordance with Wisconsin Open Meeting Law requirements.

3. Public Comment

None

4. Review-Approval of the Minutes / Discussion – Action

- September 15, 2016

**ACTION:** Motion by Jack Running, 2<sup>nd</sup> by Dave Salter, to approve the minutes as presented. Motion carried, 13 - 0.

5. Agency Updates / Discussion

Mr. Esh reported that he had met with a representative from Koch Pipeline, and that there was the possibility of a presentation. Additionally, Mr. Esh noted that he had met with a representative from the Union Pacific Railroad, and they would like to make a presentation to the committee. Finally, the committee was informed about an upcoming tabletop exercise that will be conducted in April.

6. Local Hazardous Materials Spill Response Team Report / Discussion

Steve Vargo reported on the calls for the Fire Department. The majority of the calls were CO related, however, there were several gas leaks and fuel spills. The department also does phone consultations, the next report will have a code included for those consults.

7. Off-Site Plan Review / Discussion – Action (sent via email)

**Facility Name**                      **Facility ID#**

- Level 3 Communications              194480

Members reviewed the plan.

**ACTION:** Motion by Darrell Christy, 2<sup>nd</sup> by Don Henning, to conditionally approve the plan, pending corrections and the addition of a map. Motion carried, 13 – 0.

- Eau Claire – Regen                      190477

**ACTION:** Motion by Frank Neibauer, 2<sup>nd</sup> by Jim Southworth, to conditionally approve the plan, pending corrections and the addition of a map. Motion carried, 13 – 0.

- MCI (EUCRWI) (WIEUCRWI)              173687

**ACTION:** Motion by John Baltes, 2<sup>nd</sup> by Jason Knecht, to conditionally approve the plan, pending corrections and the addition of a map. Motion carried, 13 – 0.

- Mayo Clinic Health System              60127

Direction to staff: Correct and bring back to next meeting.

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- Nestle Nutrition Gateway 194413  
Direction to staff: Correct and bring back to next meeting.
  
  - Sky Park Office (Xcel)  
This facility will be closed out and brought back to a future meeting.
  
  - Wal-Mart #1669  
The last report for this facility was in 1995. Mr. Esh will investigate for any EHS on site.
8. Membership Review/Appointments to LEPC / Discussion – Action  
Members discussed upcoming vacancies to the committee. Additionally, there was discussion as to members being contacted by the Administration office regarding their desire to be reappointed.
9. Proposed Business Items for Next Meeting / Discussion  
May 18, 2017 4:00 p.m.  
September 21, 2017 4:00 p.m.
10. Adjournment  
**ACTION:** Motion by Ray Henning, 2<sup>nd</sup> by Darrell Christy, to adjourn the meeting at 4:23 p.m. Motion carried.

Respectfully submitted,

Jeanna Allen  
Clerk, Local Emergency Planning Committee