

# CHIPPEWA VALLEY REGIONAL AIRPORT EMERGENCY CONTINGENCY PLAN

Chippewa Valley Regional Airport (CVRA) has prepared this Emergency Contingency Plan pursuant to §42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to the Airport Director at the Chippewa Valley Regional Airport by calling 715-839-6241 or emailing [airportmanager@chippewavalleyairport.com](mailto:airportmanager@chippewavalleyairport.com). CVRA is filing this plan with the Department of Transportation because (1) it is a commercial airport or (2) this airport may be used by an air carrier described in USC 42301(a)(1) for diversions.

This plan describes how, following excessive tarmac delays and to the extent practicable, CVRA will:

- **Provide for the deplanement of passengers;**
- **Provide for the sharing of facilities and make gates available at the airport; and**
- **Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).**

CVRA has facility constraints that limit our ability to accommodate diverted flights and strongly encourages aircraft operators to contact the airport at 715-839-6241 for prior coordination of diverted flights, except in the case of a declared in-flight emergency. Facility constraints include a prior notice requirement to provide Aircraft Rescue and Firefighting coverage and limited airline and TSA availability for diversion assistance.

## Airport Information

Name of Airport: **Chippewa Valley Regional Airport**  
24-hour contact information for airport: **715-839-6241**  
Name and title of person preparing the plan: **Charity Zich, Airport Director**  
Email address of person preparing the plan: [airportmanager@chippewavalleyairport.com](mailto:airportmanager@chippewavalleyairport.com)  
Date of submission of plan: **July 20, 2016**  
Airport Category: **Non Hub**

## Contact Information

In the event of diversion or other irregular operations events, aircraft operators should contact the Airport at 715-828-2548.

## Plan to Provide for the Deplanement of Passengers Following Excessive Delay

CVRA does not own or operate any of the equipment needed to safely deplane passengers from air carrier aircraft and is, therefore, unable on its own to provide for the deplanement of passengers. Additionally airport personnel are not trained to assist in the deplanement of passengers using equipment owned or operated by air carriers or contract service providers. We will provide a list of airlines, ground handlers, fixed base operators and others who may have the necessary equipment and personnel to safely deplane passengers to airlines that have incurred excessive tarmac delays as soon as practicable after receiving requests from such airlines at the contact number listed above.

## Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency

The gates at CVRA are under common use leases to air carriers and are controlled by the airport. We direct our common use tenant air carriers to make gates and other facilities available to an air carrier seeking to deplane at a gate to the maximum extent practicable.

## Plan to Provide a Sterile Area Following Excessive Tarmac Delays for Passengers Who Have Not Cleared United States Customs and Border Protection

CVRA does not have international passenger processing facilities. We will coordinate with CBP and law enforcement officials to identify suitable areas and procedures for establishing a temporary sterile area into which international passengers on diverted aircraft who have not yet cleared United States Customs and

Border Protection can be deplaned. Once these efforts are complete, we will coordinate with CBP officials to develop procedures that will allow international passengers who have not yet cleared United States Customs and Border Protection to be deplaned into these sterile areas to the extent practicable.

### **Public Access to the Emergency Contingency Plan**

CVRA will provide public access to its emergency contingency plan through the following means:

- Posting in a conspicuous location on the airport website (**[www.chippewavalleyairport.com](http://www.chippewavalleyairport.com)**)