

MINUTES OF THE HUMAN SERVICES BOARD MEETING

June 26, 2017

Room 2064

5 p.m.

PRESENT: Colleen Bates, Dianne Robertson, Lorraine Henning, David Mortimer
Paul Maulucci, Mark Olson, Kim Cronk, Sandra McKinney, Rick Kayser

EXCUSED: Nick Smiar

STAFF: Diane Cable, Vickie Gardner, Jeff Wright, Gina Caldwell,
Jackie Krumenauer

VISITORS: Steve and Lacey Naiberg

Colleen Bates called the meeting to order at 5 p.m.

Approval of the June 26, 2017 Meeting agenda – Lorraine Henning made a motion to approve the agenda. Second by David Mortimer. The motion carried unanimously and today's agenda was approved.

Approval of the May 22, 2017 Meeting Minutes - David Mortimer made a motion to approve the meeting minutes from May 22, 2017. Second by Paul Maulucci. The motion carried unanimously and the meeting minutes dated May 22, 2017 were approved.

Public Input - Per Board operating procedures, a period of public input was held. No one was present at the meeting for public input. A motion was made by Kim Cronk to close the public input session. Second by Sandra McKinney. The motion carried unanimously.

Recognition of Foster Parents Lacey & Steve Naiberg – Gina Caldwell, Senior Social Worker with DHS, was present at the meeting to introduce Lacey and Steve Naiberg, Foster Parents for Eau Claire County and recipients of 2017 Governor's Foster Care Award. Colleen also recognized them with a certificate of appreciation from DHS & the HS Board.

Recognition of Rick Kayser – Rick Kayser has resigned his citizen member seat on the Human Services Board effective May 22, 2017. Colleen recognized Rick for his years of service with a certificate of appreciation. Colleen encouraged current members to inquire of their colleagues and acquaintances if they would seem to be a good fit and advocate on the Human Services Board.

Rick Kayser left the meeting at 5:20 p.m.

Introduction of the new DHS Behavioral Health Administrator – Diane Cable introduced Jeff Wright as the new DHS Behavioral Health Administrator for DHS. Jeff began with the department on June 14. Jeff shared his professional background and is happy to be a part of the department.

Approval/Accept/Denial of April 2017 Financial Report – Vickie Gardner, Fiscal Services Manager, reviewed the financial reports. Vickie reviewed the April 2017 financial overview. Concerns expressed that budget reports are clear especially if DHS shows over budget. Some reconciliation happens with WIMCR and CCS and Finance and Administration staff are aware of how this billing/funding function happens. Could we separate out different program budgets for ease of understanding such as CCS with showing different years for comparison? Can we show a more realistic budget line where the needs/risks are with increased costs. Diane has asked staff to request what they need for their programs for budget consideration. Also have we taken into account the increase in EC County population?

Lorraine Henning made a motion to accept the April 2017 Financial reports as presented. Second by Sandra McKinney. The motion carried unanimously.

Review/Approval of the 2018 Personnel Requests – Diane distributed a tentative proposed 2018 personnel requests list. Most requests will be 100% fully funded through CCS. Diane reported we will have a better picture of personnel needs for 2018 by the next meeting.

Discussion of the need for developing a Behavioral Health Clinic which would need personnel to operation.

- Space concerns – Diane reported we are working with the countywide space consultant to review current space needs and future needs for DHS. Also we are looking at telework for some of our Economic Support Unit staff and docking stations rather than offices for some staff. Increased staff mobility via use of cellphones and laptops is also being addressed.

Review/Approval of the 2018 DHS Program Prioritization List - As part of the 2018 budget process, we must have Board support of our program prioritization list. What two programs are the most revenue generating programs? What program addresses prevention? Paul Maulucci made a motion to accept the 2018 DHS Program Prioritization list as presented. Second by David Mortimer. The motion carried and the list was approved.

Discussion RE: Vacant DHS Board citizen member – Colleen encouraged Board members to reach out to their colleagues, friends and acquaintances for filling the vacancy on this Board. Please direct them to Sharon Rasmusson in Administration for an application. Thank you!

Director's Report – Diane Cable

- Agency wide unit updates included in Bd packet. Members appreciate the unit updates.
- Update on the State Budget – Nothing new to report yet.
- Update on the Dept of Human Services Public Listening Session
 - We will be planning this event twice a year with more advertisement.
- Update on the Integration of Children's Court Services – Diane distributed the most current DHS organizational chart with Children's Court Services included. Rob and Diane have been in close contact with Jamie Gower, HR Director and Amy Wong, Finance Director, to make this integration as smooth as possible.
 - Job descriptions are being prepared to reflect this change.
 - Picture Board of all of DHS staff (includes Children's Court Services) – working on across the dept.
- *Speak Your Peace* –Communication improvement initiative at DHS . For more information check out their website: www.speakyourpeaceSWC.org

Page 3
June 26, 2017

Personnel update by Jackie.

Motion by Kim Cronk to adjourn. Second by Paul Maulucci. The meeting adjourned at 6:55 p.m.

The next regular Human Services Board meeting will be **Monday, July 24, 2017 at 5 p.m. in Room 2064.**

Jackie Krumenauer, Committee Clerk