

AGENDA

Committee on Finance and Budget
Thursday, August 10, 2017 / 4:30 pm

LE Phillips Memorial Public Library / Chippewa Room
400 Wisconsin St.
Eau Claire, WI 54701

The Committee on Finance & Budget will meet at 4:30 pm for their regular business meeting; public input / listening session regarding the 2018 county budget to follow at 6:30 PM.

1. Call Meeting to Order
2. Confirmation of Compliance with Open Meetings Law
3. Public Comment Period (15 minutes max)
4. 2016 County Audit Review / by: Brock Geyen, CliftonLarsonAllen
5. 2018 Departmental Budget Presentation / Discussion – Action
 - a) County Clerk (pg. 2-8)
 - i. Consideration to Increase Board of Canvas Compensation / Discussion-Action (pg. 9-10)
 - b) County Treasurer (pg. 11-14)
 - c) Finance Department (emailed separately)
6. Proposed Resolution / File No. 17-18/045 “Disallowing the Claim of Xue Vang Filed on July 14, 2017 Against Eau Claire County . . .” / Discussion – Action (pg. 15-16)
7. Proposed Resolution / File No. 17-18/049 “Disallowing the Claim of Nesreen Khraisha Filed on July 26, 2017 Against Eau Claire County. . .” / Discussion – Action (pg. 17-18)
8. Financial Activity Updates / Finance Director / Discussion – Action
 - County Sales Tax Report (pg. 19)
 - County Board Chair Vouchers (if any)
 - Line Item Transfers (if any)
9. 2018 Budget Process / Update / Discussion – Action
10. Review/Approve of Committee Minutes / Discussion – Action
 - July 13, 2017 (pg. 20-21)
 - July 27, 2017 (pg. 22)
11. Discuss Future Agenda Items and Meeting Dates

Move to Public Input Session

12. Overview of Eau Claire County Budget & 2018 Budget Process
13. Adjourn

Post: August 4, 2017

Copy: media, Committee members, Kathryn Schauf, Amy Wong, Glenda Lyons, Janet Loomis

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710, (FAX) 839-1669 or 839-4735, tty: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

County Clerk

Administers elections within Eau Claire County, including the preparation of ballots, programming of election equipment, do required publications and update voter records in the Statewide Voter Registration System for 15 of the 18 municipalities. We research and notice all tax parcels that are three years delinquent and then have a public sale on properties that have been taken. We issue marriage licenses per State Statutes. The County Clerk is the clerk to the County Board, we do minutes, enroll legislation and follow through on any directives also complies the Journal of Proceedings per session year.

Programs & Services

The County Clerk's office manages five separate program areas. There are as follows: Elections, Tax Deed, Marriage License, County Board and other services.

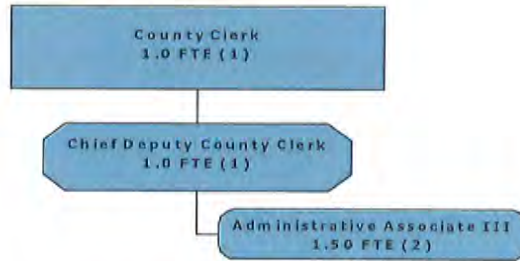
Overview of Expenditures and Revenues

	2016 Actual	2017 Budget	2017 Estimate	2018 Request	2018 Recommended	% Change
Expenditures:						
Personnel	\$ 199,023	\$ 243,296	\$ 244,066	\$ 245,710		
Services & Supplies	73,047	52,085	48,255	41,206		
Equipment	-	-	-	-		
Total Expenditures	\$ 272,070	\$ 295,381	\$ 292,321	\$ 286,916	\$ -	-100.00%
Revenues:						
Federal/State Grants	\$ -	\$ -	\$ -	\$ -	\$ -	
Charges & Fees	115,964	103,400	89,355	94,935		
Miscellaneous	-	-	-	-	-	
Fund Balance Applied						
Property Tax Levy	156,106	191,981	202,966	191,981		-100.00%
Total Revenues	\$ 272,070	\$ 295,381	\$ 292,321	\$ 286,916	\$ -	

Summary of Budget Changes and Highlights

- 2018 will have four elections versus two for 2017 which involves more costs for ballots and publications so additional cost

Staffing/Organizational Chart



Year	2011	2012	2013	2014	2015	2016	2017	% Change
FTE	3.5	3.5	3.5	3.5	3.5	3.5	3.5	0

Program Financials

2018 Requested	Elections Priority 1	Tax Deed Priority 2	Marriage Priority 3	County Board Priority 4	Other Services Priority 5	Totals
Program/Service						
Expenditures:						
Personnel	\$ 96,748	\$ 61,665	\$ 42,597	\$ 27,500	\$ 17,200	\$ 245,710
Service & Supplies	14,121	7,600	3,685	\$ 13,000	\$ 2,800	\$ 41,206
Equipment	-	-	-	-	-	\$ -
Total Expenditures	\$ 110,869	\$ 69,265	\$ 46,282	\$ 40,500	\$ 20,000	\$ 286,916
Revenues:						
Federal/State Grants	-	-	-	-	-	\$ -
Charges & Fees	3,100	55,985	35,450	-	400	\$ 94,935
Miscellaneous	-	-	-	-	-	\$ -
Fund Balance Applied	-	-	-	-	-	\$ -
Property Tax Levy	107,769	13,280	10,832	40,500	19,600	\$ 191,981
Total Revenues	110,869	69,265	46,282	40,500	20,000	286,916
Mandated Service?	Yes	Yes	Yes	Yes	Some	

2017 Approved	Elections Priority 1	Tax Deed Priority 2	Marriage Priority 3	County Board Priority 4	Other Services Priority 5	Totals
Program/Service						
Expenditures:						
Personnel	\$ 97,666	\$ 59,575	\$ 41,875	\$ 27,240	\$ 16,940	\$ 243,296
Service & Supplies	22,900	7,500	3,085	\$ 15,800	\$ 2,800	\$ 52,085
Equipment	-	-	-	-	-	\$ -
Total Expenditures	\$ 120,566	\$ 67,075	\$ 44,960	\$ 43,040	\$ 19,740	\$ 295,381
Revenues:						
Federal/State Grants	-	-	-	-	0	\$ -
Charges & Fees	2,150	65,220	35,450	-	580	\$ 103,400
Miscellaneous	-	-	-	-	-	\$ -
Fund Balance Applied	-	-	-	-	-	\$ -
Property Tax Levy	119,916	17,855	10,130	43,040	19,160	\$ 191,981
Total Revenues	122,066	83,075	45,580	43,040	19,740	295,381
Mandated Service?	Yes	Yes	Yes	Yes	Some	

#1 Elections	Budget 110,869	Levy 107,769	FTE's 1.30
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Administer elections within Eau Claire County, including the preparation of ballots, programming of election equipment, insuring all required publications are made in a timely manner and updating the Statewide Voter Registration System.

OUTPUTS

<i>(YTD column = Jan-July results)</i>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>YTD2017</u>
Number of paper ballots created for jurisdiction combinations:	107	58	144	50
Number of elections equipment was programmed to read ballots:	216	72	153	72
Number of elections night results and reports:	3	1	4	2

<u>Performance Goal</u>	<u>Outcome Measures</u>	<u>Benchmark</u>	<u>2015</u>	<u>2016</u>	<u>YTD2017</u>
To create ballots according to geographical boundaries with the information listed in correct order of offices and spelling of candidate names.	100% of ballots are correct and available to voters by state statute deadline.	100%	100%	100%	100%
To accurately and timely update the SVRS system.	100% of the programming for both types of equipment have the correct information for election boundaries and delivered to the municipal clerk by the state statute deadline.	100%	100%	100%	100%
To timely report election results within the prescribed manner.	100% of new voter registrations and voter participation has been entered into the SVRS system within the state statute time requirement.	100%	100%	100%	100%

#2 Tax Deeds	Budget 69,265	Levy 13,280	FTE'S 0.90
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Administer the tax deed program, from research to determining ownership, through having a tax deed sale.

OUTPUTS

<i>(YTD column = Jan-July results)</i>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>YTD2017</u>
Tax deed notices:	228	210	153	144
Quit claim deeds if sold:	20	10	7	5
Taxes, interest, and penalties collected:	\$345,306	\$317,519	\$302,979	\$208,053

<u>Performance Goal</u>	<u>Outcome Measures</u>	<u>Benchmark</u>	<u>2015</u>	<u>2016</u>	<u>YTD2017</u>
To accurately research and notify parties on delinquent tax parcels.	90% of delinquent taxes are paid within 90 days after receiving a tax deed notice.	90%	95%	90%	90%
	100% of people delinquent in payment of property taxes are properly noticed.	100%	100%	100%	100%
To process tax deeds according to State Statute 75.14 and county code.	80% of properties acquired because of delinquent taxes are sold at a Tax Deed Sale.	80%	85%	80%	90%

#3 Marriage Licenses	Budget 46,282	Levy 10,832	FTE's 0.49
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A couple wishing to marry in Wisconsin must obtain a license from the County Clerk in which one of them lives. The required information that each applicant needs to supply is stated in the State Statutes.

OUTPUTS

<i>(YTD column = Jan-July results)</i>	2014	2015	2016	YTD2017
Number of applications and licenses:	643	680	667	396

<u>Performance Goal</u>	<u>Outcome Measures</u>	<u>Benchmark</u>	2015	2016	YTD2017
Applicants are serviced in a professional manner.	98% of licenses processed will result in no complaints from the applicants.	98%	100%	100%	100%
County Clerk staff will correctly fill out marriage license applications.	98% of returned licensees are not due to errors by the County Clerk staff.	98%	99.6%	99.0%	100.0%
Applicants will have an increased awareness of the information that is required.	80% of all applicants will bring in all necessary information to complete the application process in one visit.	80%	95%	93%	93%

#4 County Board	Budget 40,500	Levy 40,500	FTE's 0.57
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Act as records custodian for and liaison to the county board, its committees, boards and councils, including publication of meeting notices, verifying attendance sheets and compilation and publication of the Journal of Proceedings.

OUTPUTS

<i>(YTD column = Jan-July results)</i>	2014	2015	2016	YTD2017
Number of meeting minutes produced:	19	17	17	10
Number of enrolled legislation:	131	138	102	56
Journal of proceedings publication:	1	1	1	1

<u>Performance Goal</u>	<u>Outcome Measures</u>	<u>Benchmark</u>	2015	2016	YTD2017
To meet county board publication deadlines.	100% of ordinances and minutes are published in local newspaper following each meeting within the time frame required by county code.	100%	100%	100%	100%
To serve as a custodian of records of committees, boards and councils.	100% of all standing committee agendas and minutes are retained for six years.	100%	98.0%	100.0%	100.0%
To accurately document the legislative process.	95% of meeting minutes are accurate and error free.	90%	100%	100%	100%
	100 % of legislation is prepared for publication in Journal of Proceedings.	100%	100%	100%	100%

#5 Other Services		Budget	Levy	FTE's	
		20,000	19,600	0.24	
Process timber cutting notices and all claims against the county in accordance with state law. Act as the state's conduit to local municipalities for dog licenses and tags and payments. Compile and update the Official Directory and the in-house telephone book and distribute.					
OUTPUTS					
<i>(YTD column = Jan-July results)</i>		2014	2015	2016	YTD2017
Timber cutting notices sent to proper parties:		164	150	168	148
Dog licenses and tags distributed to the municipal treasurer and reconciled:		7412	7507	7531	4024
In-house phone directory books created:		850	850	830	830
Official Directory books created:		1000	1000	950	925
Performance Goal	Outcome Measures	Benchmark	2015	2016	YTD2017
To process timber cutting notices and all claims against the county in accordance with state law.	100% of timber cutting notices are sent to proper parties within 24 hours of receipt.	100%	100%	100%	100%
To act as the state's conduit to local municipalities for dog licenses and tags.	100% of all dog tags are paid or returned.	99%	100%	100%	75%
Update and compile the official and in-house telephone directories and distribute.	97% of information contained in the annual Official Directory and the In-House telephone directory is accurate.	97%	99%	99%	99%
Totals		Budget	Levy	FTE's	
		286,916	191,981	3.50	

Summary of Requested Addbacks

Description	Department Requested	Administrator Recommendation	F & B Committee Recommendation
In 2018 there will be four elections/primaries versus two in 2017 there is additional cost for ballots and publications due to two more elections and those two having a greater turnout	\$17,279		
Total	\$17,279	\$0	\$0

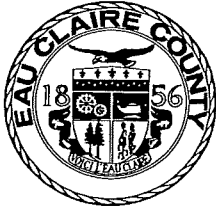
Department Challenges

To effect cost savings in 2018 and in future years, the county clerk's staff will undertake learning the complex task of programming the election equipment, which saves the county programming costs going forward. We are also purchasing the software to be able to print ballots on demand, which should produce cost savings on ballots with this flexibility.

We will also be able to forecast ballot orders based on projected voter turnout, knowing that we can supplement ballots as necessary on election day.

Another challenge will be to establish and implement new election night procedures that involve use of a modem to transmit election results.

Tax Deed: as in the recent past, there has been an increased number of homes we are dealing with, which increases the complexity of the tax deed process.



County Of Eau Claire
OFFICE OF COUNTY CLERK

Courthouse
721 Oxford Avenue Suite 3350
Eau Claire, Wisconsin 54703
Phone (715) 839-4803



Janet K. Loomis
County Clerk

Sue McDonald
Chief Deputy
County Clerk

Memorandum

To: Finance Committee
From: Janet Loomis, 715-839-4803 *AL*
Date: 8/3/2017
Re: Consideration to increase Board of Canvas compensation

Eau Claire County's Code currently reads:

"3.20.090 Compensation of other officials.

C. Compensation rates:

2. County Board of canvassers (Wis. Stat. § 7.60): \$8 per hour except for county elected officials or employees;"

I would like you to consider increasing the board of canvasser's hourly rate to be \$15. History of what Eau Claire County's hourly rates: 1982 \$4, 1990 \$6, 1997 \$8. As you can see it has been 20 years since the board of canvasser's hourly rate has been changed.

I have also included a survey of what other counties pay, most pay on a per diem bases versus an hourly rate.

Fiscal impact (this would not include any requested recounts or audits):

In a one election/primary year 10 hours' time times increase of \$7 = \$70

In a two election/primary year 46 hours' times increase of \$7 = \$322

Thanks for your consideration.

39 responses

Population	County	RATE
7,469	Pepin	\$40/4 hours then \$10/hour
14,155	Price	\$50 plus mileage
15,399	Marquette	\$75/4 hours \$150 for over 4 hours plus mileage
16,628	Crawford	\$40 plus mileage
19,114	Green Lake	\$45 plus mileage
20,652	Kewaunee	\$40/5 hours \$60 for over 5 hours
20,733	Taylor	\$45/4 hours plus mileage
20,844	Adams	\$40/4 hours plus \$15/hour over first 4 hours
23,809	Iowa	\$50 a day
24,511	Waushara	\$50/5 hours more than 6 hours \$75 plus mileage
26,934	Juneau	\$45 plus mileage
27,976	Door	\$25 plus mileage
29,550	Trempealeau	\$35/3 hours over 3 hours \$70
29,977	Vernon	\$40 plus mileage
34,697	Clark	\$10 hour
38,014	Oconto	\$60 plus mileage
41,605	Marinette	\$18 hour plus mileage
41,859	Shawano	\$70 plus mileage
43,917	Dunn	Hourly \$7.90
44,237	Polk	\$100 plus mileage
46,020	Barron	\$50 plus mileage
49,715	Calument	\$60/4 hours \$80 for over 4 hours
52,435	Waupaca	\$60/4 hours more than 4 additional \$30 plus mileage
62,092	Sauk	\$50 plus mileage
63,038	Chippewa	\$35/4 \$70 for full day
74,954	Wood	\$40 a day
81,320	Manitowoc	\$12 hour plus mileage
83,974	Jefferson	\$55/4 hours
85,735	St Croix	\$50 plus mileage
87,116	Ozaukee	\$18 hour plus mileage
89,203	Dodge	\$50 plus mileage
100,477	Eau Claire	\$8.00 hour
102,424	Fond du Lac	\$50 plus mileage
102,837	Walworth	\$50 plus mileage after 5 p.m. addl \$50
115,362	Sheboygan	\$20/2 hours, \$35/ 2-4 hours, \$50 over 4 hours plus mileage
116,740	LaCrosse	\$30, \$50 or \$75 depending on how long they work plus mileage
160,104	Rock	\$50/4 hours plus minimum wage after 4 hours
168,216	Winnebago	\$90 a full day and \$50 for a half day plus mileage and feeds them
180,022	Outagamie	\$50/4 hours \$100 for over 4 hours plus mileage

Treasurer

Department Mission

Our mission is to provide the most effective, efficient and accountable administration of all financial and tax collection activities for the County taxpayers. To administer the revenue of other County departments and investment functions. Continue the process of development and improvements of property records, that are made easily accessible to other County departments, the general public and professionals who have a need for the information contained within the treasurer's office.

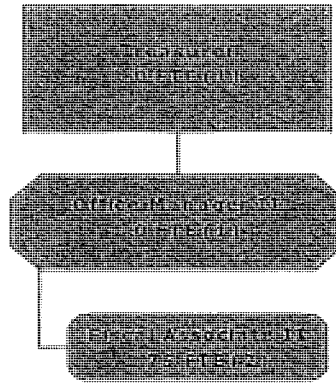
Overview of Expenditures and Revenues

	2016 Actual	2017 Budget	2017 Estimate	2018 Request	2018 Recommended	% Change
Expenditures:						
Personnel	\$ 260,979	\$ 283,240	\$ 274,025	\$ 284,371		
Services & Supplies	\$ 47,219	\$ 59,867	\$ 49,852	\$ 49,379		
Equipment						
Total Expenditures	\$ 308,198	\$ 343,107	\$ 323,877	\$ 333,750	\$ -	-2.73%
Revenues:						
Federal/State Grants						
Charges & Fees	\$ 76,364	\$ 74,000	\$ 78,300	\$ 78,750		
Interest & Penalties, Prop Tax				\$ 600,000		
Investment Interest				\$ 100,000		
Property Tax Levy	\$ 231,834	\$ 269,107	\$ 245,577	\$ (445,000)		-265.36%
Total Revenues	\$ 308,198	\$ 343,107	\$ 323,877	\$ 333,750	\$ -	

Summary of Budget Changes and Highlights

- Tax collection agreements are in place for the 2018 tax season with the City of Eau Claire, City of Altoona and the Town of Ludington. These three municipalities equal approximately 60% of all Eau Claire County parcels. Revenues within the Charges & Fees to remain consistent due to these contracts.
- ACS was purchased in 2008 and we feel it is time to start considering our next program. We will be working with Planning and Development and Information Systems to find the best solutions for our County during 2017 & 2018.
- Investment Interest and Interest/Penalties on Property taxes has been realigned within the Treasurer's budget. We no longer require tax levy dollars for our budget.

Organizational Chart



Year	2012	2013	2014	2015	2016	2017	2018	% Change
FTE	4	4	4	3.75	3.75	3.75	3.75	0.00%

Program Financials

2018 Requested Program/Service	Program 1 Gov't Admin	Program 2 Receiving Balancing		Totals
Expenditures:				
Personnel	\$ 142,185	\$ 142,186		\$ 284,371
Service & Supplies	\$ 24,689	\$ 24,690		\$ 49,379
Equipment	-	-		-
Total Expenditures	\$ 166,874	\$ 166,876		\$ 333,750
Revenues:				
Charges & Fees	\$ 39,375	\$ 39,375		\$ 78,750
Interest; Interest & Penalties	\$ 350,000	\$ 350,000		\$ 700,000
Property Tax Levy	\$ (222,500)	\$ (222,500)		\$ (445,000)
Total Revenues	\$ 166,875	\$ 166,875		\$ 333,750
Mandated Service?	State Stat. 59.25	State Stat. 59.25		

2017 Approved Program/Service	Program 1 Gov't Admin	Program 2 Receiving Balancing		Totals
Expenditures:				
Personnel	\$ 141,620	\$ 141,620		\$ 283,240
Service & Supplies	\$ 29,933	\$ 29,934		\$ 59,867
Equipment	\$ -	\$ -		\$ -
Total Expenditures	\$ 171,553	\$ 171,554		\$ 343,107
Revenues:				
Charges & Fees	\$ 74,000	\$ 74,000		\$ 148,000
Property Tax Levy	\$ 170,053	\$ 170,054		\$ 340,107
Total Revenues	\$ 171,553	\$ 171,554		\$ 343,107
Mandated Service?	Yes	Yes		

Summary of Program Modifications

Description	Department Requested	Administrator Recommendation	F & B Committee Recommendation
Investment Interest	\$100,000		
Property Tax Interest/Penalty	\$600,000		
ALL REVENUE	ALL REVENUE		
Total	\$700,000	\$0	\$0

- Investment Interest and Interest/Penalties on Property taxes has been realigned within the Treasurer's budget. We no longer require tax levy dollars for our budget. 2016 Levy Dollars totalled \$269,107

History of the three accounts related to interest and penalties

	<u>2016 Actual</u>	<u>2017 Estimate</u>	<u>2017 Budget</u>	<u>2018 Budget</u>
Investment Interest	\$117,000	\$100,000	\$100,000	\$100,000
Property Tax Interest	\$396,000	\$350,000	\$455,000	\$400,000
Property Tax Penalty	<u>\$197,000</u>	<u>\$175,000</u>	<u>\$250,000</u>	<u>\$200,000</u>
	\$710,000	\$625,000	\$805,000	\$700,000

Also noteworthy is the fact that Clerk of Courts had interest being budgeted and booked into the above Investment Interest account. COC should budget their own interest in 2018 for \$50,000 (est)

#1 General Government & Administration	Budget \$166,875	Levy \$222,500		FTE's 1.88
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Create and produce the tax rolls for all the County's eighteen municipalities. Calculate mill rates, set up municipal special assessments, county special charges, coordinate and process state tax related materials. Order all forms for tax creation, collection and settlement process. Ensure municipal tax master files reflect first half tax collections for the fifteen municipalities that County does not collect for. Collect the first half for the City of Eau Claire, City of Altoona, and Town of Ludington. This includes twice weekly distribution of collected funds. Calculate January, February, and August Settlements for all taxing jurisdictions. Assume second half collections. Provide municipal treasurers and clerks all the help that they need to accurately process tax information. Process and remit State reports each month. Give taxpayers, realtors, title companies, attorneys and lending institutions the most reliable and efficient service that we can. This office also disburses all county payroll and accounts payable checks.

OUTPUTS

	<i>(YTD column = Jan-July results)</i>			
	2014	2015	2016	YTD2017
#1 General Government and Administration				
# of real estate tax statements produced (during December):	45,481	45,648	45,784	n/a
# of personal property tax statements produced (during December):	2,926	2,984	3,071	n/a
# of municipalities supported by Treasurer's Office:	18	18	18	18
# of municipalities contracting with Eau Claire Co for tax collection:	3	3	3	4
# of general transactions processed per year:	3,033	3,141	3,413	2,414
Dollar total of general transactions processed per year:	\$97,345,615	\$97,138,936	\$98,138,785	\$72,110,528
# of tax transactions processed during the year:	52,705	48,106	46,318	32,204
Dollar amount of tax transactions collected during the year:	\$121,559,805	\$115,146,627	\$114,393,134	\$81,537,817
Dollar amount of delinquent taxes collected during the year:	\$3,558,072	\$2,497,488	\$2,467,786	\$720,250
# of tax bill statements returned 'undeliverable' requiring followup:	75	65	86	n/a

Performance Goal	Outcome Measures	Benchmark	2015	2016	YTD2017
Crime & Community Activity:					
Provide tax statements and rolls per WI Statute 74.03	100% of tax rolls and statements will be provided to the municipal treasurers by December 8, 2017	100%	100%	100%	100%
To give municipal clerks and treasurers all the help that they need to properly process tax information	There will be no fines assessed against Eau Claire Co. due to delay in issuing settlement payments to municipalities, school districts, or the State of WI.	\$0	\$0	\$0	\$0

#2 Receipting & Daily Balancing	Budget \$166,875	Levy \$222,500		FTE's 1.87
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Treasury is responsible for the receipting and balancing of all general funds the County receives. We are responsible for ensuring all of the revenue is allocated into the proper departmental revenue accounts. Tax receipting is done on a daily basis in our office. During our peak times we receipt between 500 and 1500 receipts each day. All year we collect delinquent taxes and advance tax payments. Receipts must be kept up to date, as our records serve as official/legal documents in the buying/selling of properties. Balancing funds vs receipts is always completed daily. Last year we receipted \$215 million dollars in our office.

OUTPUTS

	<i>(YTD column = Jan-July results)</i>			
	2014	2015	2016	YTD2017
Year to date total overage (shortage) of daily cash receipts:	-\$1,355	\$0	\$45.26	-\$21
Total dollars collected through Treasurer's office:	\$222,463,492	\$214,783,051	\$214,999,705	\$154,368,595

Performance Goal	Outcome Measures	2014	2015	2015	YTD2016
To ensure that each receipt is written properly for both general receipts and tax pymts	The year-to-date cash balancing shortage or overage will be less than .0005% of the total receipts.	-0.00061%	0.00000%	0.00002%	-0.00001%
Timely bank deposits	100% of receipts issued by 4:30 p.m. are deposited in the bank each day. Checks held are deposited next business day.	100%	100%	100%	100%

Totals	Budget \$333,750	Levy \$445,000		FTE's 3.75
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FACT SHEET

TO FILE NO. 17-18/045

This resolution disallows the Notice of Claim filed on July 19, 2017 by Xue Vang in which Mr. Vang claims that on April 18, 2017 a City of Eau Claire Police Officer committed perjury in court depriving him of his constitutional liberty. There were no Eau Claire County employees named in this claim. The claim has been reviewed by WMMIC, the County's insurance carrier, and determined that Eau Claire County has no liability for this claim; the matter has been forwarded to the City of Eau Claire.

The county's liability insurance carrier WMMIC recommended that the claim be disallowed and I concur with that recommendation.

Respectfully Submitted,

Keith R. Zehms

KRZ/yk

Ordinance/17-18/045 Fact

1 Enrolled No.

2 RESOLUTION

3 File No. 17-18/045

4 DISALLOWING THE CLAIM OF XUE VANG FILED ON JULY 14, 2017 AGAINST EAU
5 CLAIRE COUNTY; DIRECTING THE COUNTY CLERK TO NOTIFY THE CLAIMANT OF
6 SAID DISALLOWANCE -

7 WHEREAS, on July 14, 2017 Xue Vang filed an Notice of Claim against Eau Claire County
8 with the County Clerk's Office; and

9
10 WHEREAS, Xue Vang claims that a City of Eau Claire Police Officer committed perjury in
11 court depriving him of his constitutional liberty; and

12
13 WHEREAS, since no Eau Claire County employees were named in this claim WMMIC, the
14 County's insurance carrier has determined that Eau Claire County has no liability for this claim and
15 the matter has been forwarded to the City of Eau Claire.

16
17 NOW THEREFORE BE IT RESOLVED that the Eau Claire County Board of Supervisors
18 hereby formally disallow the claim of Xue Vang against the County of Eau Claire.

19
20 BE IT FURTHER RESOLVED that the county clerk is hereby directed to notify Xue
21 Vang of the disallowance.

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34 Committee on Finance and Budget

35 KRZ/yk

36 Dated this _____ day of _____, 2017.

37 ORDINANC/17-18/045

FACT SHEET

TO FILE NO. 17-18/049

This resolution disallows the Notice of Claim filed on July 26, 2017 by Nesreen Khraisha in which Ms. Khraisha claims that on December 31, 2016 she was injured as a result of a fall in the long-term parking area at the Chippewa Valley Regional Airport. The claim has been reviewed by WMMIC, the County's insurance carrier, and determined that Eau Claire County has no liability for this claim.

The county's liability insurance carrier WMMIC recommended that the claim be disallowed and I concur with that recommendation.

Respectfully Submitted,

Keith R. Zehms

KRZ/yk

Ordinance/17-18/049 Fact

1 Enrolled No.

2 RESOLUTION

3 File No. 17-18/049

4 DISALLOWING THE CLAIM OF NESREEN KHRAISHA FILED ON JULY 26, 2017
5 AGAINST EAU CLAIRE COUNTY; DIRECTING THE COUNTY CLERK TO NOTIFY THE
6 CLAIMANT OF SAID DISALLOWANCE -

7 WHEREAS, on July 26, 2017 Nesreen Khraisha filed a Notice of Claim against Eau Claire
8 County with the County Clerk's Office; and

9
10 WHEREAS, Nesreen Khraisha claims that on December 31, 2016 she was injured as a result
11 of a fall in the long-term parking area at the Chippewa Valley Regional Airport; and

12
13 WHEREAS the County's insurance carrier has investigated this claim, and has recommended
14 that the County disallow the claim,

15
16 NOW THEREFORE BE IT RESOLVED that the Eau Claire County Board of Supervisors
17 hereby formally disallow the claim of Nesreen Khraisha against the County of Eau Claire.

18
19 BE IT FURTHER RESOLVED that the county clerk is hereby directed to notify Nesreen
20 Khraisha of the disallowance.

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33 Committee on Finance and Budget

34 KRZ/yk

35 Dated this _____ day of _____, 2017.

36 ORDINANC/17-18/049

Eau Claire County Sales Tax Collections

<u>Month</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>
January	\$ 712,769	\$ 563,038	\$ 605,382	\$ 649,869	\$ 613,413	\$ 637,758	\$ 633,370	\$ 655,343	\$ 696,710	\$ 755,910
February	567,975	518,319	638,455	602,909	563,535	532,904	689,925	843,563	882,113	628,528
March	620,370	636,257	538,909	561,038	783,032	834,428	852,142	864,937	659,845	914,348
April	615,402	623,482	711,305	797,429	741,448	606,312	641,812	719,623	933,154	883,529
May	653,936	624,232	663,464	567,787	549,895	783,189	856,800	854,993	880,459	803,003
June	763,310	573,694	476,205	707,990	872,811	924,281	935,972	835,827	819,172	
July	646,194	686,636	741,830	751,169	783,644	655,631	764,686	1,031,180	946,348	
August	749,229	665,741	663,893	616,376	785,490	823,653	1,004,488	957,996	817,003	
September	700,371	634,987	631,589	804,241	788,958	805,689	725,272	753,988	906,726	
October	607,962	701,541	642,499	705,976	669,856	655,379	830,917	968,167	901,132	
November	692,960	631,616	728,502	630,916	799,401	872,360	934,158	868,976	662,535	
December	697,019	562,547	692,239	844,605	817,298	774,289	707,471	708,777	996,080	
Add'l Rec'd	-	-	-	-	-	-	-	-	-	-
Total	\$ 8,027,497	\$ 7,422,090	\$ 7,734,272	\$ 8,240,305	\$ 8,768,781	\$ 8,905,873	\$ 9,577,013	\$ 10,063,370	\$ 10,101,277	\$ 3,985,318
Budgeted	\$ 8,175,000	\$ 8,175,000	\$ 7,675,000	\$ 7,675,000	\$ 7,800,000	\$ 8,060,000	\$ 8,586,000	\$ 8,950,000	\$ 9,280,000	\$ 9,600,000
Excess (Short)	\$ (147,503)	\$ (752,910)	\$ 59,272	\$ 565,305	\$ 968,781	\$ 845,873	\$ 991,013	\$ 1,113,370	\$ 821,277	
		2009 Shortfall	2010 Surplus	2011 Surplus	2012 Surplus	2013 Surplus	2014 Surplus	2015 Surplus	2016 Surplus	2017 Surplus
Total County Taxable Sales	\$ 1,605,499,400	\$ 1,484,418,000	\$ 1,546,854,400	\$ 1,648,061,000	\$ 1,753,756,200	\$ 1,781,174,600	\$ 1,915,402,600	\$ 2,012,674,000	\$ 2,020,255,414	\$ 797,063,538
Yearly Average	\$ 668,958	\$ 618,508	\$ 644,523	\$ 686,692	\$ 730,732	\$ 742,156	\$ 798,084	\$ 838,614	\$ 841,773	\$ 797,064

<u>Month</u>	<u>Monthly Avg</u>	<u>Median</u>
January	\$ 652,356	\$ 643,814
February	\$ 646,823	\$ 615,718
March	\$ 726,531	\$ 721,439
April	\$ 727,350	\$ 715,464
May	\$ 723,776	\$ 723,327
June	\$ 767,696	\$ 819,172
July	\$ 778,591	\$ 751,169
August	\$ 787,097	\$ 785,490
September	\$ 750,202	\$ 753,988
October	\$ 742,603	\$ 701,541
November	\$ 757,936	\$ 728,502
December	\$ 755,592	\$ 708,777

January, February, March, April, and May reflect 2017 sales tax received.

MINUTES

Eau Claire County
Committee on Finance and Budget
Thursday, July 13, 2017 / 4:30 pm

721 Oxford Avenue
Eau Claire County Courthouse – Room 1273
Eau Claire, WI 54703

Committee members present: Supervisors Stella Pagonis, Jim Dunning, Robin Leary, Jim Dunning

Committee members excused: Supervisor Nick Smiar

Staff present: Kathryn Schauf, County Administrator; Amy Wong, Finance Director; Sharon Rasmusson, Assistant to the County Administrator

Chairperson Jim Dunning called the meeting to order at 4:50 pm.

Confirmation of Compliance with Open Meetings Law

Meeting confirmed.

Public Comment Period (15 minutes max)

Supervisor Pagonis announced the opening of TID #12 in the City of Eau Claire. A meeting to be held soon.

Update on 2016 Final Budget / Discussion (Documents will be emailed separately)

Committee reviewed the 2016 Financial Report. Also, briefly discussed finalizing procedures on the audit.

2017 Budget (1st Quarter) / Discussion (Documents will be emailed separately)

Committee discussion only.

2018 Budget / Discussion

- Budget Survey Update: 91 people have filled out the survey
- Set Dates for Budget Review. Committee set budget meeting dates

Village of Fairchild & Town of Fairchild / (both requesting to remain exempt from the County Library System in 2018 / Discussion – Action

Motion by Supervisor Leary to approve of granting exemption for Village/town of Fairchild from the county-wide library system in calendar year 2018. Motion carried 3-1. Supervisor Pagonis opposed.

Finance Department Updates

- Payroll/Alio Training Status

Amy Wong, Finance Director, stated that basic support and webinars are being offered for employees to gain expertise in Alio training. Also using consultants to assist in process. Currently looking at alternatives for new employees to get education on Alio system.

Financial Activity Updates / Discussion - Action

County Sales Tax Report

Committee reviewed the updated report

Line Item Transfers

(May 2017): CCS (brought to the June meeting). Budget amendments not needed.

(July 2017): ADRC. Increase total revenues and expenditures in ADRC budget to reflect additional amount approved during 2017 for ADRC space needs study. Motion by Supervisor Leary to approve of budget additions in the amount of \$222,622. Motion carried.

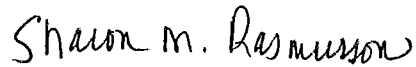
Review / Approval of Committee Minutes / Discussion – Action

- Motion by Supervisor Conlin to approve of the June 8, 2017 committee minutes as written.

Next Meeting: July 27, 2017 (public input session at 6 pm at Village of Fall Creek)

Committee adjourned at 6:16 pm

Respectfully submitted,



Sharon M. Rasmusson
Committee Clerk

MINUTES

Eau Claire County
Committee on Finance and Budget
Thursday, July 27, 2017 / 6 pm

Location:
Village of Fall Creek
122 E. Lincoln Ave.
Fall Creek, WI 54742

Committee members present: Supervisors Jim Dunning, Robin Leary, Mike Conlin and Nick Smiar

Staff present: Kathryn Schauf, County Administrator

(This meeting is one of two listening sessions the Committee on Finance & Budget will conduct.)

Meeting was called to order by Chairperson Jim Dunning at 6 pm.

Committee members were introduced, followed by a brief discussion and overview of the 2018 county budget process.

Public Input Session

Twenty one individuals attended the public input session.

Those wishing to speak during the public input session were as follows:

- Marlo Orth, Lake Eau Claire
- Fred Posse , Lake Eau Claire
- Barb Pritzl, Augusta Senior Center
- Kelly Christenson, Family Promise of the Chippewa Valley
- Carl Anton, County Board member, in support of: Augusta Senior Center,

Highway transportation; and told of upcoming county budget meetings

With no others wanting to speak, the public input session was adjourned.

Meeting adjourned.

Respectfully submitted,

Kathryn Schauf
County Administrator