

MINUTES OF THE HUMAN SERVICES BOARD MEETING
July 24, 2017
Room 2064
5 p.m.

PRESENT: Colleen Bates, Dianne Robertson, Lorraine Henning, David Mortimer
Paul Maulucci, Mark Olson, Kim Cronk, Sandra McKinney, Nick Smiar

STAFF: Diane Cable, Vickie Gardner, Jackie Krumenauer

Colleen Bates called the meeting to order at 5 p.m.

Approval of the July 24, 2017 Meeting agenda – Mark Olson made a motion to approve the agenda. Second by Lorraine Henning. The motion carried unanimously and today’s agenda was approved.

Approval of the June 26, 2017 Meeting Minutes - Dianne Robertson made a motion to approve the meeting minutes from June 26, 2017. Second by Paul Maulucci. The motion carried unanimously and the meeting minutes dated June 26, 2017 were approved.

Public Input - Per Board operating procedures, a period of public input was held. No one was present at the meeting for public input. A motion was made by Lorraine Henning to close the public input session. Second by Dianne Robertson. The motion carried unanimously.

Approval/Accept/Denial of May 2017 Financial Report – Vickie Gardner, Fiscal Services Manager, reviewed the financial reports. Vickie reviewed the May 2017 financial overview.

Nick Smiar made a motion to accept the May 2017 Financial reports as presented. Second by Paul Maulucci. The motion carried unanimously and the May 2017 Financial reports were accepted as presented.

At this time we had a public person arrive for comments. Lorraine Henning made a motion to reopen the public input session. Second by David Mortimer. The motion carried and the public input session was reopened.

Dawn Garcia, private citizen, RN spoke on behalf of those in need of the Affordable Care Act services/Obamacare and distributed a fact sheet prepared by The Commonwealth Fund. Dawn encouraged members to call Senator Johnson at (202) 224-5323.

Paul Maulucci made a motion to close the public hearing. Second by Kim Cronk. The motion carried unanimously and the public input session was closed.

Discussion of DHS 2016 Fiscal Audit -

Diane distributed a handout “2016 preliminary Financial Summary Overview” for the close of 2016 for Human Services Dept .

• 2016 Prelim Final	\$376,466.18
• TAD grant revenue overbooked	-\$35,173.58
• WIMCR takeback	-\$505,072.40
• Post reunification revenue	+\$42,975.94
Total	\$(120,803.86)

Staff are hoping to have a finalized figure by September 2017 for 2016. In 2015, the Human Services Dept recorded a loss of (\$686,000). There are steps being made to improve the WIMCR reconciliation but the process typically runs one year behind. This will be the case for Comprehensive Community Services (CCS) budgeting as well.

Director’s Report – Diane Cable

- Agency wide unit updates included in Bd packet. Members appreciate the unit updates.
- Budget Timeline – On August 7 we will present the preliminary 2018 budget for Board review. This will include the proposed 2018 personnel requests. Nick asked that any new personnel requests be noted as “no impact on budget” for better clarification of funds for positions requested. Diane is preparing a presentation for August 7 that includes plans for DHS becoming a certified mental health clinic, outlining staffing needs. This is in response to the public listening session held in May and working with local medical facilities identifying the increased need for mental health and AODA services in the community. Also see the online budget survey feedback for further desired services.
- On August 14 we will hold the public hearing for the 2018 Human Services Dept budget followed by a meeting to review/accept/approve/deny the budget as presented.

Personnel update by Jackie.

Motion by Mark Olson to adjourn. Second by Paul Maulucci. The meeting adjourned at 6:30 p.m.

The next Special Human Services Board meeting re: preliminary review of the 2018 DHS Budget will be **Monday, August 7, 2017 at 5 p.m. in Room 2064.**